

Financial Statements  
Co-ordinated Action Against  
Domestic Abuse  
(Company Limited by  
Guarantee)

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**For the Year Ended 30 June 2009**

**Company No. 5203237**  
**Charity No. 1106864**

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## Reference and Administrative Information

<b>Charity name</b>	Co-ordinated Action Against Domestic Abuse (also known as CAADA)	
<b>Company registration number</b>	5203237	
<b>Charity number</b>	1106864	
<b>Registered office</b>	6th Floor Maxet House 28 Baldwin Street Bristol BS1 1NG	
<b>Chief executive</b>	D Barran	
<b>Trustees and Directors</b>	A Puddephatt (Chair) K Rees (resigned 14/1/2009) S Rajendra J Grant Lady Patten (resigned 8/7/2008) J Andrews P A Scott (appointed 27/4/2009) S D Lester (appointed 27/4/2009) K S Wilkinson (appointed 27/4/2009)	
<b>Bankers</b>	HSBC Bank Plc 13/14 Sloane Square London SW1W 8AL	Northern Rock Savings Prudhoe Building Northern Rock House Newcastle Upon Tyne NE3 4PL
<b>Legal advisors</b>	Rooks Rider Solicitors Challoner House 19 Clerkenwell Close London EC1R 0RR	I Davies 54 Winchmore Hill Road Southgate London N14 6PX
<b>Auditor</b>	Grant Thornton UK LLP Chartered Accountants Registered Auditors Hartwell House 55-61 Victoria Street Bristol BS1 6FT	

## Trustees annual report

The Trustees are pleased to present their report together with the financial statements for the year ended June 30 2009. The work and financial information presented in this report were made possible through a great commitment by the team at CAADA during another year of growth. The trustees would like to express their gratitude to all of those responsible for contributing to the achievements outlined below.

### **Governance**

CAADA is a company limited by guarantee with charitable status. We have a board of seven Trustees who are responsible for the governance of the charity according to the terms of the Memorandum and Articles of Association. They have delegated authority for the day-to-day running of the charity to the Chief Executive. They have created a Finance Sub-Committee that is responsible for overseeing the finances of the charity and for making recommendations to the full Board. The Chief Executive, the Chief Operating Officer and the Head of Finance attend the Finance Sub-Committee meetings. The Trustees have also created a Remuneration Committee of three Trustees who are responsible for overseeing the overall remuneration policy of the charity and in particular the remuneration of the Chief Executive and the Chief Operating Officer. They meet when necessary but at least once a year. Full Trustee and Finance Sub-Committee Meetings are held on a quarterly basis, the Remuneration Committee meets annually and the Advisory Board meets bi-annually.

During the year, Kath Rees resigned as a Trustee after 3 years on the Board during which time her wealth of experience in the sector was invaluable to the development of the Charity. The Board has been joined by 3 new trustees Sue Lester, Kate Wilkinson and Penny Scott who bring valuable experience in relation to charity governance, communications and fund raising. Very sadly Jo Grant has been obliged to temporarily suspend her activity as a trustee and as an Advisory Board member owing to ill health. During the previous financial year, we established a small Advisory Board to support the Chief Executive in the expansion and strategic direction of the charity. The Advisory Board is made up of 5 members, 2 trustees, Jo Grant and Jo Andrews, together with Louise Patten, Jan Pickles and Miko Giedroyc. The Advisory Board membership remains unchanged. We have a formal recruitment process for new trustees with a new role profile and all new trustees are given comprehensive information about the charity.

We are very sad to report that the first Chair of the CAADA Trustees, Harriet Cullis, died recently after a brave battle with cancer. Harriet was someone who put great energy into her work with CAADA, offering to chair the charity shortly after it was founded. She brought great wisdom, patience and an eye for detail to her role and it is in no small part thanks to her contribution, that we have made such progress.

### **Organisational Structure and Management**

Following on from some senior appointments last year, we have decided to expand the senior management team of the charity and restructure the underlying teams so that we create the strongest possible organisation to deliver our work. We are currently recruiting for three new Director posts to cover Professional Development, Quality Assurance and Insights. These activities are currently spread across several departments and we would like to coordinate them in a more effective and consistent way, ensuring where possible that the learning that we gain from each is used within the organisation. We believe that this increase in the scale of management capacity will permit considerable further growth for some years to come. There are some other senior positions that we would like to add relating to Business Development, Fund raising and Communications but we do not currently have the resources to permit this. We completed a successful move during the year to new premises in Bristol and have built up our head office there including a dedicated training facility.

# Trustees annual report

## **Risk Management**

Risk management remains one of the most important responsibilities of the Board of Trustees. The charity maintains a Risk Register which tracks risks to the organisation posed by changes in the sector, demand for services, levels of funding and staffing. The Register is reviewed at every meeting of the Trustees and any changes in risk levels are noted and a mitigation plan is in place for each. We rely on expert advice from our external advisors in relation to employment law, health and safety and in some accounting matters.

## **Related Party Transactions**

Under the terms of a grant from the Sigrid Rausing Trust to CAADA made in 2007, part of the funds are designated to be sub-granted to the Hestia Fund [1] of which Diana Barran, Chief Executive, is a trustee. These funds are then sub-granted to Independent Domestic Violence Advisor (IDVA) services around the country. Andrew Puddephatt, CAADA Trustee, was acting director of the Sigrid Rausing Trust when the decision was taken to make new grants to CAADA in 2009; he excused himself from the decision making process within the Trust. CAADA has a wholly owned subsidiary CRARG Trading Limited. CRARG Trading Limited broke even this year, as all income was matched by a corresponding re-charge of costs from CAADA.

## **Objectives and Activities:**

### **Our Vision**

The vision of CAADA is that victims, both adults and children, are kept safe from domestic violence.

### **Our Mission**

It is our mission to re-engineer the services offered to victims of domestic violence, wherever they live, whatever their community, so that they receive professional help to make them feel supported and safe in their homes. CAADA aims that every victim of domestic violence in this country should have a personal advocate, or IDVA, to stand beside them.

## **Public Benefit Reporting**

We review our activities and organisational priorities every year. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit and have aimed to set out our work in terms of the Commission's two key principles. Since this is the first year of public benefit reporting, we have taken the opportunity to set out how our work in general fits in with the principles.

Principle 1: There must be an identifiable benefit or benefits. The benefits of CAADA's work are clear both in human and in financial terms. We estimate that there are approximately 120,000 high risk adult victims of domestic abuse that come from all communities, socio economic groups and cultures. Our goal as noted above is that every one of these individuals should have access to a professionally trained IDVA for support and that there should be a coordinated response from all relevant agencies to help assure their safety. It is clear that when this is implemented effectively the impact is to help save lives, avoid serious harm and save considerable amounts of taxpayers' money. Our role is to provide the relevant training and support to the professionals in both the voluntary and statutory sectors who seek to protect these victims. There is considerable research to support the belief that provision of such trained professionals has a real impact on safety and use of resources. Indeed, the reduction in repeat victimisation is between 50% and 70%.

[1] *The Hestia Fund is the operating name of Giedroyc-Barran Support and Advice, a registered charity*

## Trustees annual report

We have also considered the potential risks involved with our work. Evidence from homicide reviews and serious case reviews highlights that in the absence of effective systems of sharing information and coordinating safety planning, supported by a specialist caseworker, that lives are lost that in some cases could have been saved. However, it is true that information sharing and offers of support need to be handled as safely as possible, as any victim's attempt to seek help is likely to increase the risks that they face in the short term. We have sought to address this in particular through our quality assurance work and through the creation, piloting and establishment of service standards for our sector.

Principle 2: Benefit must be to the public or a section of the public. The focus of our work is on high risk victims of domestic abuse. We work across England and Wales and will shortly expand our work to Northern Ireland. We work very hard to ensure equality of access to our services, and to focus on provision to those groups who might be working with the most vulnerable and hard to reach victims. Thus, in relation to the Multi-Agency Risk Assessment Conference (MARAC) training we travel to the areas where the MARACs are held, and offer a free advice service to all practitioners who need extra support in this work. In the IDVA training, we offer the courses in several large cities around the UK. We fundraise independently to allow delegates from charities to attend the training at a heavily subsidized cost and also try to prioritise applications from those who work in services that are clearly accessible to all communities such as those based in a health setting for example, or those specifically working with victims from Black and Minority Ethnic (B&ME) communities. The services we work with do not typically charge a fee for supporting victims and so people in poverty are not excluded. Some, such as the Family Intervention Projects, are specifically targeted at the most deprived families in the UK. There are no private benefits to any of our trustees who give their time voluntarily.

### **Achievements and Performance**

The last year witnessed a shift in the focus of our work with an increased focus on trying to establish common standards of provision in relation to MARACs, IDVA services and data collection and analysis.

#### **Training**

The scope of our work has expanded this year. We have continued to deliver our foundation course for IDVAs as well as the basic MARAC training. We delivered a total of 10 courses in the past 12 months, training 233 IDVAs who were split 72 (31%) from the charity sector and 161 (69%) from statutory agencies. It is clear to us that one of the key drivers for demand for this training, namely the recruitment of new IDVAs is likely to abate in the current financial climate and that delivery of this training will plateau in the current year or may even be reduced. Similarly, the demand for basic training for the establishment of new MARACs is less urgent as over 200 have now been established and the focus of our work is shifting to implementation support and quality assurance.

However, we are very pleased to have been asked by the Department of Health to deliver training on the key elements of domestic abuse and risk to the Family Intervention Projects around the country. This has given us valuable insights into this area of work and allowed us to share our expertise in supporting families who may face significant risks, but where domestic abuse may not have been the primary reason for an agency becoming involved with them. We continue to believe that the health service can play a vital role in identifying some of the most vulnerable victims in our society.

We have also begun to develop specific training for Chairs and Coordinators at MARAC as well as continuing the roll out of MARAC Champions' training. Following the introduction of a new universal risk identification checklist to help all practitioners identify high risk cases of domestic abuse, we are planning risk training which we hope to launch this autumn.

## Trustees annual report

Looking forward, we hope to build on the strong base that we have created for IDVAs through our training programme by developing a broader continuing professional development programme with additional training in relation to both practitioner and manager roles.

### **MARACs**

The rapid adoption of MARACs has continued in the past year. There are now over 200 MARACs running across England and Wales and in the twelve months to June 2009, these conferences discussed over 29,000 high risk cases (also touching the lives of over 40,000 children). Some key indicators of a sound MARAC include the accessibility of the process to all communities. This has improved in the past year with the percentage of non police referrals rising to over 30%, and the referrals of B&ME victims rising to over 8%.

We are proud to have created a common risk identification checklist in partnership with the Association of Chief Police Officers, Cafcass and Respect. This has also been endorsed by the Greater London Domestic Violence Project and the National Centre for Domestic Violence. We believe that this will continue to encourage multi agency referrals to MARAC and thereby offer coordinated support to those individuals who do not choose to access the criminal justice system.

This year has also witnessed the start of our quality assurance work in relation to MARACs. We have established 10 key principles on which the work of every MARAC should be based. These cover the different steps in the MARAC process itself as well as governance issues and equality and diversity. We have completed the audit of over 20 areas now and expect to review a further 65 in the coming year. As MARACs are a very new approach to addressing high risk domestic abuse, we believe that it is particularly important that there are clear and high standards of operation.

### **Leading Lights**

Following the piloting of the service standards referred to in our last annual review, we undertook a major review of this work. Our Leading Lights service includes the same standards for IDVA services but complements the assessment and accreditation phase with a coaching, training and mentoring service that seeks to support the IDVA manager and their team as they go through the process, ensuring that they focus their resources in the most helpful way for them and their clients. We are very encouraged by the demand for the Leading Lights programme since it unquestionably creates extra work for IDVA services but equally, we believe significantly reinforces their organisations and the consistency and stability of their work.

We are clear that it will require some guidance from the funders in this sector to promote the use of accredited standards when commissioning services. This is particularly relevant at a time when funding for IDVAs is moving from central to local government and when many charitable trusts are facing reduced capacity to fund.

### **Insights**

Within the Insights team we seek to evaluate the impact of CAADA's own work and also to create practical tools for services to allow them to analyse their work. We are in the process of piloting a user friendly set of forms that can be integrated into a case management system and which provide basic information about the service, its clients and the impact of the interventions via a digital scanning solution. Put in more practical terms, we are aiming to capture management information without any extra steps of data entry which normally result in loss of both the quantity and quality of data. We hope that 2010 will be the launch year for this service and are very hopeful that it will potentially transform the quality of information available in the sector.

# Trustees annual report

## **Financial Review**

The income in the year to June 2009 for CAADA was in line with our expectations at £1,783,989, which was almost unchanged on the previous year. This reflected a growth in donations and grants of 20% to £1,532,692. There was a decline in interest receivable of 55% to £9,030 and a drop in training and consultancy fees of 51% to £216,268 largely due to constraints on our capacity to take on more MARAC training.

Our expenditure was slightly below our budget with charitable activities increasing by 40% to £1,646,291 and governance costs by 33% to £41,114. As a result, our reserves increased from £933,078 at the end of last year to £1,029,662 this year. Last year, the Trustees agreed to set aside a designated fund of £141,938 to cover the liability of the rent and service costs of our proposed new head office in Bristol. There remains £73,045 in this fund. This leaves our unrestricted funds at £556,072 which is equivalent to just under four months' expenditure in the year to June 2009, significantly above the Trustees' target of three months' running costs in unrestricted reserves.

Our focus this year has been concentrated on creating a sound internal structure for the charity and thus we have not added significant new funders. It should be noted that the bulk of CAADA's funding is renewable on an annual basis, with over 70% of funding expiring within one year. One of the key priorities for the organisation this year is to increase the level of funding to meet our organisational objectives, to broaden the base of funders and to secure more funding on a slightly longer term basis.

## **Planning for the Future:**

CAADA's focus for our work remains broadly unchanged in terms of its scope- we have a very ambitious and exciting vision of what could be achieved if there was true national coverage of both accredited MARACs and IDVA services, supported by a workforce that understood risk in relation to domestic abuse in the same way that the basics of child protection are widely understood and incorporated into the way many organisations work. However the financial climate is bound to have an impact on our ability to realise this vision as quickly as we would like. Equally, we are likely to face new policy challenges as the debate begins on how best to deliver an effective strategy to address violence against women.

We believe that we can create most change when we work in partnership with those who receive and deliver front line services, those who influence policy and those who fund work in this field. We remain open to the opportunity to learn more and work more effectively but feel proud too of the start we have made in a relatively short time to make a tangible difference to lives of victims and their children. CAADA will celebrate its 5th birthday this year. We look forward to the next five years with realism in view of the size of the challenge we face, but also excitement at the potential to contribute to continued improvements to services all around the country and how that will affect the lives of those suffering domestic abuse.

# Trustees annual report

## **Statement of trustees' responsibilities**

The trustees (who are also directors of Co-ordinated Action Against Domestic Abuse for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company and group will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the trustees is aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **Auditor**

Grant Thornton UK LLP, having expressed their willingness to continue in office, will be deemed reappointed for the next financial year in accordance with section 487(2) of the Companies Act 2006 unless the company receives notice under section 488(1) of the Companies Act 2006.

# Trustees annual report

## **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

ON BEHALF OF THE TRUSTEES

A Puddephatt (Chair)  
2 November 2009

## Independent auditor's report to the members of Co-ordinated Action Against Domestic Abuse

We have audited the group and parent charitable company financial statements (the 'financial statements') of Co-ordinated Action Against Domestic Abuse for the ended 30 June 2009 which comprise the principal accounting policies, the group statement of financial activities, the group and charitable company balance sheets and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

The trustees (who are also the directors of Co-ordinated Action Against Domestic Abuse for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been prepared in accordance with the Companies Act 2006. We also report to you whether the information given in the Trustees' Annual Report is consistent with those financial statements.

In addition we report to you if, in our opinion, the charitable company has not kept adequate accounting records, if the charitable company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's and charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or

# Independent auditor's report to the members of Co-ordinated Action Against Domestic Abuse

error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **Opinion**

In our opinion:

- the financial statements give a true and fair view of the state of the group's and the parent charitable company's affairs as at 30 June 2009 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been prepared in accordance with the Companies Act 2006; and
- the information given in the Trustees' Annual Report is consistent with the financial statements for the year ended 30 June 2009.

J Geraint Davies  
Senior Statutory Auditor  
for and on behalf of Grant Thornton UK LLP  
Statutory Auditor, Chartered Accountants  
Bristol  
2 November 2009

## Accounting policies

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Companies Act 2006.

### **Consolidation**

The consolidated accounts incorporate the accounts of the company and all group undertakings. These are adjusted, where appropriate, to conform to group accounting policies. As a consolidated statement of financial activities is published, a separate statement of financial activities for the parent company is omitted from the group accounts by virtue of section 408 of the Companies Act 2006 and paragraph 423 of the Statement of Recommended Practice (Issued 2005).

### **Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is small.

### **Company status**

Co-ordinated Action Against Domestic Abuse is a company limited by guarantee. The members of the company are Trustees named on page 3. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

### **Fund accounting**

Restricted funds are to be used for specified purposes laid down by the donor. Such purposes are within the overall aims of the organisation. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Designated funds are unrestricted funds which have been designated for specific purposes by the Trustees, for necessary work in connection with the ongoing provision of services.

### **Investments**

Fixed asset investments comprise the charity's investment in its subsidiary undertaking and are stated at cost less provision for diminution in value.

### **Incoming resources**

#### **Donations and gifts**

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

## Accounting policies (continued)

### Grants receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance-related in which case they are credited in the period in which services are delivered.

All other income is included in the statement of financial activities when received or when the charity is legally entitled to the income. Course fees are deferred where the training is to be delivered in the following year.

### Resources expended

#### Grants payable

Grants payable are accounted for in the period in which the performance conditions attaching to the grant payment are met or, where no performance conditions apply, when a legal or constructive obligation arises.

#### Other expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. All costs are allocated between the expenditure categories shown in Note 4 to the accounts on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an estimated usage. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising;
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Expenditure is allocated to three main charitable activities, being Training (comprised of IDVAs Training, MARAC Implementation and FIPS Training), Insights and Leading Lights (Service Standards). The expenditure shown in Note 4 for each of these areas includes direct costs, a portion of indirect costs, and support costs.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity;
- Support costs include central functions and are allocated to activity cost categories on a basis consistent with the use of resources. For example, staff costs are allocated by time spent on each activity by individuals.
- Many costs incurred are specific to an activity and are therefore allocated wholly to that activity. Where costs do not relate wholly to one activity they are allocated on a percentage basis which is considered by the Trustees to reflect the cost relating to each activity. In the majority of cases this is considered to be 77% Training (27% IDVAs Training and 50% MARAC Implementation), 15% Leading Lights and 8% Insights.

#### Pension costs

The company operates defined contribution pension schemes for employees. The assets of the schemes are held separately from those of the company. The annual contributions payable are charged to the statement of financial activities.

## Accounting policies (continued)

### **Taxation**

As a charity, Co-ordinated Action Against Domestic Abuse is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

Co-ordinated Action Against Domestic Abuse has a subsidiary which is potentially subject to tax.

Deferred tax is recognised on the subsidiary's results in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

## Consolidated statement of financial activities (including income and expenditure account)

		Unrestricted Funds	Designated Funds	Restricted Funds	Total funds for the year to 30 June 2009	Total funds for the year to 30 June 2008
Note	£	£	£	£	£	£
<b>Incoming resources</b>						
<b>Incoming resources from generated funds:</b>						
Voluntary income	1	102,100	-	1,430,592	1,532,692	1,275,739
Investment income	2	9,030	-	-	9,030	20,188
<b>Incoming resources from charitable activities:</b>						
Training and consultancy	3	216,268	-	-	216,268	437,568
Other income		25,999	-	-	25,999	-
<b>Total incoming resources</b>		<b>353,397</b>	<b>-</b>	<b>1,430,592</b>	<b>1,783,989</b>	<b>1,733,495</b>
<b>Resources expended</b>						
<b>Charitable activities</b>	4	<b>98,315</b>	<b>68,893</b>	<b>1,479,083</b>	<b>1,646,291</b>	<b>1,179,253</b>
<b>Governance costs</b>	5	<b>41,114</b>	<b>-</b>	<b>-</b>	<b>41,114</b>	<b>30,809</b>
<b>Total resources expended</b>		<b>139,429</b>	<b>68,893</b>	<b>1,479,083</b>	<b>1,687,405</b>	<b>1,210,062</b>
<b>Net incoming resources</b>	6	<b>213,968</b>	<b>(68,893)</b>	<b>(48,491)</b>	<b>96,584</b>	<b>523,433</b>
Balances brought forward		342,104	141,938	449,036	933,078	409,645
<b>Balances carried forward</b>	14	<b>556,072</b>	<b>73,045</b>	<b>400,545</b>	<b>1,029,662</b>	<b>933,078</b>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

## Consolidated balance sheet

	Note	30 June 2009	30 June 2008
<b>Fixed assets</b>		<b>£</b>	<b>£</b>
Investments	10	<u>-</u>	<u>-</u>
<b>Current assets</b>			
Debtors	11	159,839	36,115
Cash at bank		<u>1,141,174</u>	<u>984,060</u>
		<b>1,301,013</b>	1,020,175
<b>Creditors: amounts falling due within one year</b>	12	<b>(271,351)</b>	(87,097)
		<u>1,029,662</u>	<u>933,078</u>
<b>Net current assets</b>		<b>1,029,662</b>	933,078
<b>Net assets</b>		<b>1,029,662</b>	<b>933,708</b>
<b>Funds</b>			
Unrestricted:			
General funds		556,072	342,104
Designated funds		<u>73,045</u>	<u>141,938</u>
Total unrestricted funds	14	<b>629,117</b>	484,042
<b>Total restricted funds</b>	14	<b>400,545</b>	449,036
<b>TOTAL FUNDS</b>		<b>1,029,662</b>	<b>933,078</b>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the trustees on the 2 November 2009 and are signed on their behalf by:

A Puddephatt  
Trustee

## Company balance sheet

	Note	30 June 2009 £	30 June 2008 £
<b>Fixed assets</b>			
Investments	10	100	100
		<u>100</u>	<u>100</u>
<b>Current assets</b>			
Debtors	11	214,702	174,816
Cash at bank		1,076,204	842,909
		<u>1,209,906</u>	<u>1,017,725</u>
<b>Creditors: amounts falling due within one year</b>	12	<b>(261,344)</b>	<b>(84,747)</b>
		<u>1,029,562</u>	<u>932,978</u>
<b>Net current assets</b>		<b>1,029,562</b>	<b>932,978</b>
<b>Net assets</b>		<b>1,029,662</b>	<b>933,078</b>
<b>Funds</b>			
Unrestricted:			
General funds		556,072	342,104
Designated funds		73,045	141,938
<b>Total unrestricted funds</b>	14	<b>629,117</b>	<b>484,042</b>
<b>Total restricted funds</b>	14	<b>400,545</b>	<b>449,036</b>
<b>TOTAL FUNDS</b>		<b>1,029,662</b>	<b>933,078</b>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the trustees on the 2 November 2009 and are signed on their behalf by:

A Puddephatt  
Trustee

Company No. 5203237

## Notes to the financial statements

### 1 Voluntary Income

	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£	£
<b>Grants receivable</b>				
Man Group Charitable Trust	100,000	-	100,000	100,000
Other Grants	2,100	-	2,100	20,000
Comic Relief	-	31,461	31,461	31,461
Esmee Fairbairn	-	25,000	25,000	25,000
Home Office - IDVAs' Training	-	259,906	259,906	299,850
Home Office - MARAC	-	698,695	698,695	405,578
Home Office - Other	-	-	-	3,850
Lankelly Chase	-	10,000	10,000	10,000
Sigrid Rausing Trust - IDVA Training/Service Standards	-	250,000	250,000	250,000
Sigrid Rausing Trust - Advancement	-	110,000	110,000	110,000
Staples Trust	-	15,000	15,000	20,000
Department of Health (FIPS)	-	29,280	29,280	-
Northern Rock	-	1,250	1,250	-
	<u>102,100</u>	<u>1,430,592</u>	<u>1,532,692</u>	<u>1,275,739</u>

### 2 Investment income

	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£	£
Bank deposit interest	9,030	-	9,030	20,188
	<u>9,030</u>	<u>-</u>	<u>9,030</u>	<u>20,188</u>

### 3 Incoming resources from charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£	£
IDVAs' training course fees	166,268	-	166,268	229,118
MARAC consultancy (CRARG Trading Limited)	50,000	-	50,000	208,450
	<u>216,268</u>	<u>-</u>	<u>216,268</u>	<u>437,568</u>

## Notes to the financial statements (continued)

### 4 Expenditure on charitable activities

	Training (IDVA, MARAC and FIPS)	Insights	Leading Lights (Service Standards)	Total expenditure 2009	Total expenditure 2008
	£	£	£	£	£
Bursaries	-	-	-	-	500
Consultancy	16,764	489	7,579	24,832	40,130
Course materials	2,246	63	120	2,429	-
General office and IT	89,692	26,725	15,675	132,092	108,962
Moderation and Assessment costs	21,465	-	918	22,383	31,316
Other course costs	-	-	-	-	8,400
Bad debts	-	-	-	-	1,552
Outsider trainers and advisors	50,499	-	795	51,294	38,748
Printing costs	36,493	511	2,406	39,410	40,008
Professional fees	8,258	952	1,471	10,681	-
Rent and room hire	141,982	7,654	18,028	167,664	107,291
Salaries and NI	752,353	69,750	140,837	962,940	564,365
Staff development	4,023	689	1,069	5,781	-
Support	26,090	2,711	5,082	33,883	26,701
Hestia - sub-grants	-	53,203	-	53,203	95,680
Travel and subsistence	118,134	7,470	14,095	139,699	115,061
Travel and subsistence (CRARG)	-	-	-	-	539
	<u>1,267,999</u>	<u>170,217</u>	<u>208,075</u>	<u>1,646,291</u>	<u>1,179,253</u>

### Expenditure on charitable activities has been funded from:-

	Training (IDVA, MARAC and FIPS)	Insights	Leading Lights (Service Standards)	Total expenditure 2009	Total expenditure 2008
	£	£	£	£	£
Unrestricted funds	71,157	-	27,158	98,315	188,286
Designated funds	53,048	5,511	10,334	68,893	-
Restricted funds	1,143,794	164,706	170,583	1,479,083	990,967
	<u>1,267,999</u>	<u>170,217</u>	<u>208,075</u>	<u>1,646,291</u>	<u>1,179,253</u>

## Notes to the financial statements (continued)

### 5 Allocation of support costs

	Charitable activities	Governance	Total Funds 30 June 2009	Total Funds 30 June 2008
	£	£	£	£
General Office	15,079	24,300	39,379	30,458
IT	1,308	2,107	3,415	2,715
Audit and accountancy	11,385	-	11,385	9,424
Travel	1,666	3,781	5,447	5,853
Legal and professional	2,840	8,340	11,180	6,116
Rent	1,605	2,586	4,191	2,944
	<u>33,883</u>	<u>41,114</u>	<u>74,997</u>	<u>57,510</u>

### 6 Net incoming resources

Net incoming resources are stated after charging:

	Total 30 June 2009	Total 30 June 2008
	£	£
Auditor's remuneration:		
Audit	11,385	3,000
Accountancy	-	6,424
	<u>-</u>	<u>6,424</u>

### 7 Employee information

The average number of persons employed by the company during the period was as follows:

	For the year to 30 June 2009	For the year to 30 June 2008
MARAC implementation	14	5
IDVA training	8	9
Leading Lights (Service Standards)	2	3
Governance	1	1
Insights	1	-
	<u>26</u>	<u>18</u>

## Notes to the financial statements (continued)

The aggregate payroll cost of these persons was as follows:

	For the year to 30 June 2009	For the year to 30 June 2008
	£	£
Wages and salaries	782,560	505,392
Social security costs	79,812	41,551
Pension costs	42,676	33,563
	<u>905,048</u>	<u>580,506</u>

The number of employees whose emoluments, including pension contributions and bonuses, for the period were greater than £60,000 can be classified as follows:

	For the year to 30 June 2009	For the year to 30 June 2008
£60,000 - £69,999	1	1

Contributions were made to a defined contribution scheme for nil (2008: nil) higher paid employees.

### 8 Trustee Remuneration

None of the trustees (or any persons connected to them) received any remuneration during the year. Trustees had £610 (2008: £nil) of travel expenses reimbursed during the year.

### 9 Pension costs

The charity operates a defined contribution pension scheme for its employees. Contributions are made by the charity into the personal pension schemes of individual employees, the assets of which are held separately from those of the charity.

### 10 Investments

	Group		Company	
	30 June 2009	30 June 2008	30 June 2009	30 June 2008
	£	£	£	£
<b>Investment in subsidiary company</b>				
Represented by share capital	<u>-</u>	<u>-</u>	<u>100</u>	<u>100</u>

The unlisted investment recorded above represents the charity's 100% interest in the issued ordinary share capital, consisting of 100 shares of £1 each of CRARG Trading Limited, a company registered in England and Wales (see note 19).

## Notes to the financial statements (continued)

### 11 Debtors

	Group		Company	
	30 June 2009	30 June 2008	30 June 2009	30 June 2008
	£	£	£	£
Trade debtors	38,006	35,351	38,006	25,351
Amounts due from subsidiary undertaking	-	-	54,863	148,701
Prepayments and accrued income	121,833	764	121,833	764
	<u>159,839</u>	<u>36,115</u>	<u>214,702</u>	<u>174,816</u>

### 12 Creditors: Amounts falling due within one year

	Group		Company	
	30 June 2009	30 June 2008	30 June 2009	30 June 2008
	£	£	£	£
Trade creditors	39,666	48,297	39,659	48,297
Taxation and social security	27,612	-	27,612	-
Other creditors	65,539	31,162	65,539	31,162
Accruals and deferred income	138,534	7,638	128,534	5,288
	<u>271,351</u>	<u>87,097</u>	<u>261,344</u>	<u>84,747</u>

### 13 Analysis of net assets between funds

Group	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 30 June 2009
	£	£	£	£
Investments	-	-	-	-
Debtors	51,238	-	108,601	159,839
Bank	699,063	73,045	369,066	1,141,174
Creditors - Amounts falling due within one year	(194,229)	-	(77,122)	(271,351)
	<u>556,072</u>	<u>73,045</u>	<u>400,545</u>	<u>1,029,662</u>

## Notes to the financial statements (continued)

Company	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 30 June 2009
	£	£	£	£
Investments	100	-	-	100
Debtors	106,101	-	108,601	214,702
Bank	634,093	73,045	369,066	1,076,204
Creditors - Amounts falling due within one year	(184,222)	-	(77,122)	(261,344)
	<u>556,072</u>	<u>73,045</u>	<u>400,545</u>	<u>1,029,662</u>

### 14 Movement in funds

#### Group and Company

Restricted Funds:	At 1 July 2008	Incoming Resources	Resources Expended	At 30 June 2009
	£	£	£	£
Comic Relief	31,461	31,461	(62,922)	-
Department of Health	-	29,280	(26,174)	3,106
Esmee Fairbairn	-	25,000	(25,000)	-
Home Office - IDVAs' Training	35,764	259,906	(261,256)	34,414
Home Office - MARAC	59,888	698,695	(692,714)	65,869
Lankelly Chase	6,683	10,000	(10,000)	6,683
Northern Rock	-	1,250	(1,250)	-
Sigrid Rausing Trust - Advancement	110,000	110,000	(110,000)	110,000
Sigrid Rausing Trust - Hestia	54,320	-	(53,203)	1,117
Sigrid Rausing Trust - IDVA Training/Service Standards	150,920	250,000	(221,564)	179,356
Staples Trust	-	15,000	(15,000)	-
	<u>449,036</u>	<u>1,430,592</u>	<u>(1,479,083)</u>	<u>400,545</u>
General Funds	342,104	353,397	(139,429)	556,072
Designated Funds	141,938	-	(68,893)	73,045
	<u>484,042</u>	<u>353,397</u>	<u>(208,322)</u>	<u>629,117</u>
Total	<u>933,078</u>	<u>1,783,989</u>	<u>(1,687,405)</u>	<u>1,029,662</u>

## Notes to the financial statements (continued)

### **Comic Relief, Esmee Fairbairn and Staples**

These grants are specifically to help to fund individual employee salaries and have been recognised in line with the salaries paid to the relevant individuals.

### **Department of Health**

The Department of Health grant relates to the provision of training for the Family Intervention Project much of which takes place in 2009/2010. The incoming resources above represent that element of the grant that relates to activity in 2008/2009. The remaining grant of £77,122 has been deferred and will be included in incoming resources next year.

### **Home Office**

The Home Office grants cover two principal areas, the part funding of costs associated with running the CAADA IDVAs' Training Course and of costs associated with the MARAC Implementation Project. These grants are recognised in line with the performance of a programme of agreed training/facilitation. Prepayments and accrued income include £108,601 in respect of this Home Office funding. Grants may be withdrawn or recovered in the event of non-performance.

### **Lankelly Chase**

Grants from Lankelly Chase are to be used in respect of core costs.

### **Sigrid Rausing Trust**

There are three grants from the Sigrid Rausing Trust.

The Advancement grant is to enable CAADA to develop its activities and achieve a step-change in its operations. The IDVA Training/Service Standards grants are to be used to further fund the development of advocacy provision, to create the framework to make it truly effective and to evaluate the results. Specifically this includes increasing the number of advocates working in this area, developing standards for services and practitioners that focus on safety and to continue to fund innovative projects in the UK who support thousands of victims of domestic abuse. Hestia is a separate charity to which CAADA makes sub-grants in accordance with the terms of the head grant from the Sigrid Rausing Trust.

Under the terms of the Advancement grant and the IDVA Training/Service Standards grant CAADA was granted £330,000 and £750,000 respectively during the year ended 30 June 2008, to be received in three equal instalments in 2008, 2009 and 2010. There are certain conditions attaching to these grants which make it appropriate to recognise this income equally over the three year period.

The Hestia grant was received in 2007 and is being sub-granted as required by the Hestia Fund.

### **Designated Fund**

This represents funds set aside during the year ended 30 June 2008 to cover the Bristol office rent and service charge for a period of two years.

## Notes to the financial statements (continued)

### 15 Commitments under operating leases

At 30 June 2009 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	2009	2008
Operating leases which expire:	£	£
In less than one year	3,409	9,400
Within 2 to 5 years	46,629	-
	<u>50,038</u>	<u>9,400</u>

### 16 Capital Commitments

The company had no capital commitments at 30 June 2009 or 30 June 2008.

### 17 Related party transactions and controlling related party

A Puddephatt, Chair of the Trustees, was an acting Director of the Sigrid Rausing Trust when the grant made to CAADA was agreed, but he took no part in the decision making process. During the year, grant instalments from the Sigrid Rausing Trust totalling £360,000 were received by CAADA.

Diana Barran is a Trustee of the Hestia Fund (which is the operating name of Giedroyc-Barran Support and Advice, a registered charity) but takes no part in the decision making process regarding the sub-granting of funds. During the year, an amount of £53,203 was sub-granted to the Hestia Fund by CAADA.

The company was controlled throughout the current and previous period by its trustees.

### 18 Liability Limitation Agreement with the auditor

The company has entered into a liability limitation agreement with Grant Thornton UK LLP, the statutory auditor, in respect of the statutory audit for the year ended 30 June 2009. The proportionate liability agreement follows the standard terms in Appendix B to the Financial Reporting Council's June 2008 Guidance on Auditor Liability Agreements, and will be approved by the members.

## Notes to the financial statements (continued)

### 19 Subsidiary company

The charity has a wholly owned subsidiary, CRARG Trading Limited, which is incorporated in England and Wales. The company is used for non-primary trading activities including consultancy services relating to domestic abuse to raise funds for CAADA. The subsidiary has been consolidated on a line by line basis in the statement of financial activities. A summary of the results of the subsidiary is set out below:

	For the year to 30 June 2009	For the year to 30 June 2008
	£	£
<b>Turnover</b>	<b>50,000</b>	208,450
Cost of Sales	<b>(50,071)</b>	(176,256)
Gross (loss)/profit	<b>(71)</b>	32,194
Administrative expenses	-	(2,888)
<b>Operating (loss)/profit</b>	<b>(71)</b>	29,306
Interest receivable	<b>71</b>	245
Charitable donation to parent	-	(29,551)
<b>Retained profit</b>	<b>-</b>	-
The aggregate of the subsidiary's assets and liabilities was:	<b>At 30 June 2009</b>	At 30 June 2008
	£	£
Assets	<b>64,970</b>	151,151
Liabilities	<b>(64,870)</b>	(151,051)
	<b>100</b>	100
Share capital	<b>100</b>	100
	<b>100</b>	100